



Values That Matter™

PLAN CERTIFICATION WORKSHEET

Builder Name: _____ Main Floor: _____ sq. ft.
 Plan Name/Number: _____ Upper Floor: _____ sq. ft.
 Contact Person: _____ Total: _____ sq. ft.
 Phone: _____ Email: _____

For any item labeled as **(option)**, you may score as “points achieved” if you offer the item as a standard feature or if you offer the item as a published, prepriced option.

BUSINESS OPERATIONS

Warranty Program	Points Available	Points Achieved
1. Written warranty manual with prescribed standards	Required	
2. 60 day and 11 month scheduled warranty service	2	
3. 10 or less items on punch list at closing policy	2	
4. 200% of value escrow policy for punch list items	1	
	5	

Customer Service	Points Available	Points Achieved
1. Home Owners Manual	Required	
2. 24 hour response time to customer inquiries	2	
3. Scheduled pre-construction, pre-drywall, and pre-delivery orientation meetings with written agendas	2	
4. Construction photos emailed to customer at 6 phases of construction	1	
	5	

Financing / Resale	Points Available	Points Achieved
1. Established relationship with financial institution for construction and permanent financing	1	
2. Established relationship with Realtor for sale of existing homes	2	
3. Builder guaranteed purchase program for existing homes	2	
	5	

SUSTAINABILITY

Green Building	Points Available	Points Achieved
1. Radon mitigation in high risk areas	Required	
2. Upgraded HVAC air filter - MERV 10	3	
3. Low VOC paints, flooring and building materials	3	
4. Recycling - bins or designated locations	2	
5. No HVAC in garage	1	
6. Low water usage landscaping	1	
7. Construction waste management program	3	
8. Outside wall venting for cooking	2	
9. Cross gable roof design for active solar panels	2	
10. Use of recycled, green or local materials	3	
11. High efficiency water fixtures and fittings <i>(option)</i>	3	
12. Cross ventilation in bedrooms with 2 outside walls <i>(option)</i>	2	
13. Wired for electric car recharging <i>(option)</i>	2	
	<u>27</u>	<u> </u>

Energy Awareness	Points Available	Points Achieved
1. EnergyStar (or equivalent) Approved	Required	
2. Central location of HVAC air handler	2	
3. Two (2) HVAC units above 3,000 Sq. Ft. or mechanical dampers	3	
4. Heat recovery ventilators/exchangers <i>(option)</i>	1	
	<u>6</u>	<u> </u>

AFFORDABILITY

Efficient to Build	Points Available	Points Achieved
1. 50% finished space above garage OR	3	
2. 90% finished space above garage	5	
3. All standard window and door sizes	2	
4. Main roof pitch not greater than 8/12	2	
5. No interior or exterior openings greater than 16' including steel beam in basement	1	
6. No first floor joist spans over 19'-8"	2	
7. No second floor joist spans over 21'-2"	2	
8. Trussed roof system	3	
9. Stacked plumbing	2	
10. Floor cantilever in direction of framing	2	
11. Inside and outside foundation corners (not incl. garage)	2 or 4	
	25	

Item #11 Calculation

Sq. Ft.	< than 2000	2001-2500	2501-3000	> than 3000	Pts.
Corners	7 or less	9 or less	11 or less	13 or less	4
Corners	8 or less	10 or less	12 or less	14 or less	2

Low Maintenance	Points Available	Points Achieved
1. No painting or 10 yr paint guarantee materials including brick, stucco, vinyl, aluminum, fibrous cement and pre-finished composites	5	
2. 30 year or longer roof warranty	3	
3. Low-maintenance windows (Vinyl, Aluminum Clad)	3	
4. Extended HVAC and appliance warranty	2	
5. Slow growth shrubbery and no "dirty" ornamental trees	1	
6. Weed guard mulch beds with perennial plants	1	
7. Leaf guard gutter systems	1	
8. Direct vent or sealed unit fireplaces	2	
9. Composite deck materials and handrails (<i>option</i>)	2	
	20	

Right Sizing **Points Available** **Points Achieved**

- 1. 10'x11' minimum secondary bedrooms 3
- 2. 33" minimum toilet space open - 36" closed 1
- 3. Minimum width single car garage - 12 ft. 3
Double car - 20 ft
- 4. 3' 4" minimum hallway and stair widths 2
- 5. 7.5" maximum rise - 10.5" minimum run stairs 3
- 6. Owners suite with 12' minimum bed wall 2
- 7. 18" deep linen closets 1
- 8. Linear feet of master closet rod 1 or 2

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Item #8 Calculation

Sq. Ft.	< than 2000	2001-2500	2501-3000	> than 3000	Pts.
Linear Ft.	12 ft	16 ft	20 ft	26 ft	2
Linear Ft.	10 ft	14 ft	18 ft	22 ft	1

FUNCTIONALITY

Zones of Living **Points Available** **Points Achieved**

- 1. Transition area to owner's suite 1
- 2. Central family gathering space 2
- 3. Double sink for hall baths that serve 3 or more bedrooms 1
- 4. Interactive eating island - angled, oval, round 1
- 5. Secondary area for individual or small group activities 1
- 6. Compartmentalized toilet space in owner's suite 1
- 7. Food storage pantry in kitchen 2
- 8. Broom closet 1
- 9. Seasonal storage 1
- 10. Separate laundry from owner's entry 2
- 11. Designated TV location in family room 1
- 12. Two (2) sinks in owner's bath 1
- 13. Rear access to optional decks/patios 2
- 14. Flex room option first floor 2
- 15. Flex room option second floor 2
- 16. Two (2) closets in owner's suite 1
- 17. Walk-in closets in all bedrooms 1
- 18. Linen closet in owner's bath 1
- 19. Kitchen eating bar or island **(option)** 4
- 20. Sound insulation for sleeping areas **(option)** 1
- 21. Butlers pantry **(option)** 1

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FAMILY LIFESTYLE

Technology	Points Available	Points Achieved
1. Drop zone for handheld device recharging	2	
2. Pre-wired fiber optic or CAT 5 to a minimum of 3 rooms	2	
3. Flat screen TV pre-wire	2	
4. Security system pre-wire	2	
	8	

Education	Points Available	Points Achieved
1. Children's study area in public space	5	
2. Home management area near kitchen	3	
3. Study or library	2	
3. Designated reading location	1	
	11	

AESTHETICS

Consistent Architecture	Points Available	Points Achieved
1. Garage door face no more than 6' in front of main house or 2' in front of porch	Required	
2. Window trim or shutters for front elevation	Required	
3. Garage door - 2' or more behind porch OR	2	
4. Garage door - 2' or more behind house	4	
5. 5/12 minimum roof pitch on main house	1	
6. 4" nominal rake overhang	1	
7. 12" nominal soffit overhang	1	
8. 8" minimum one-story porch columns	1	
9. 3' minimum covered front entry	1	
10. Mulch bed and foundation planting front elevation	1	
11. Architectural garage doors (<i>option</i>)	2	
12. Front porch - 6' minimum depth (<i>option</i>)	4	
13. Consistent architectural details - subjective	-4 to 4	
	20	

	Item #13 Calculation			
Points	Unacceptable	Acceptable	Very Good	Excellent
	-4	0	2	4

Interior Detailing	Points Available	Points Achieved
1. Recessed refrigerator space	1	
2. Entertainment center in family room	2	
3. Stair railings and newel posts	2	
4. 9' or greater first floor height	3	
5. Raised dishwasher	1	
6. Built-in bookcases <i>(option)</i>	1	
7. Multiple height kitchen wall cabinets <i>(option)</i>	2	
8. Furniture style kitchen islands <i>(option)</i>	1	
9. Granite or composite countertops <i>(option)</i>	2	
10. Dining room coffered ceiling <i>(option)</i>	1	
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BONUS POINTS	Points Available	Points Achieved
1. Graywater collection system	2	
2. Tankless water heater w/recirculation pump	2	
3. Geo-thermal	3	
4. Solar Panels - Solar or photo-voltaic	2	
5. Panelized walls	4	
6. Pre-wire for backup emergency generator	2	
	15	

SUMMARY	Points Available	Points Achieved
Warranty Program	5	
Customer Service	5	
Financing/Resale	5	
Green Building	27	
Energy Awareness	6	
Efficient to Build	25	
Low Maintenance	20	
Right Sizing	17	
Zones of Living	30	
Technology	8	
Education	11	
Consistent Architecture	20	
Interior Detailing	16	
	195	
Bonus Points	15	
Total Points Available	210	
Minimum Points Required	150	